

## DONATION REQUEST FORM

Request Date:			
<b>Contact Information</b>			
Name of Organization:			
Contact Name:		Position/ Title:	
Physical Address:			
Mailing Address			
City/ State:		Zip Code:	
Telephone number:		Fax:	
Email address:			
Website Address:			
Is your organization a 501(c)(3)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	EIN #	
<b>Organization Information</b>			
What is your organization's mandate, goals and/or mission statement? (Please attach mission statement)			
Type of Organization:	Profit <input type="checkbox"/>	Non-Profit <input type="checkbox"/>	
What is the primary focus of your organization?			
<input type="checkbox"/> Education <input type="checkbox"/> Healthy Living <input type="checkbox"/> Community Awareness <input type="checkbox"/> Quality of Life <input type="checkbox"/> Improvement of the Hispanic community <input type="checkbox"/> Sustainability/ Eco-friendliness			
What geographic area/ community does your organization/ event benefit?			
<b>Event Information</b>			
Event Name:			
Event Date:		Event Time:	
Location:			
<b>Nature of Request</b>			
Type of request:			
<input type="checkbox"/> Monetary <input type="checkbox"/> Volunteering			
Amount of funds requested:		Deadline by which donations are required:	
How will donations be used?			
Who will benefit from this donation?			



<b>Bank Recognition</b>	
Please describe how Vantage Bank Texas will be recognized during, before and/or after the event/sponsorship (Program inserts, advertisement, etc.):	
<b>What type of recognition will be available, if any, at the event?</b>	
<input type="checkbox"/> Signage opportunities <input type="checkbox"/> Media exposure <input type="checkbox"/> Additional marketing & promotional tie-ins <input type="checkbox"/> Opportunities to promote our products and services <input type="checkbox"/> Opportunities to distribute promotional materials	
<b>What materials do we need to provide for involvement?</b> (Logos, banners, promotional items, speaker, etc.)	
<b>Will Vantage Bank Texas representative need to be present at the event? If so, in what capacity?</b>	

In order to consider your sponsorship request, please provide the following materials:

Checklist

- ☐ Sponsorship Request Form
- ☐ Request Letter
- ☐ Signed W-9 Form
- ☐ Mission Statement

Please send your completed application to:

Vantage Bank Texas  
Attn: Frances Menjivar  
P.O. Box 790570  
San Antonio, TX. 78279

You can also choose to email your completed documents to:  
[Frances.Menjivar@vantage.bank](mailto:Frances.Menjivar@vantage.bank)